


Email chain between the Office of Sir Bill Wiggin MP and the House of Commons Accommodation Service Office.

From: Accommodation Service Office <ACCOMMODATIONSERVICES@parliament.uk>
Sent: Tuesday, April 23, 2024 3:14 PM
To: SNELL, Alexander <snella@parliament.uk>; Accommodation Service Office <ACCOMMODATIONSERVICES@parliament.uk>
Subject: RE: Proof

Hi Alex,

Thank you for your email.

The House provides the stationery budget to assist Members in performing their parliamentary duties but the rules cannot be expected to cover every eventuality; ultimately it is incumbent on the Member to always behave with probity and integrity when using House-provided stationery and postage and they should regard themselves as personally responsible and accountable for the use of it. Although we can provide guidance on usage, if a complaint were made, it is the Commissioner for Standards who rules on individual cases, and our guidance cannot bind the Commissioner's ability to come to a different conclusion.  [Please see the stationery rules for more details.](#)

I believe the letter meets the above rules and so it would be fine to use HoC stationery for this purpose.

Please feel free to contact me if you have any further questions.

Best wishes,
Ula

Ula Swaczjy
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From: SNELL, Alexander <snella@parliament.uk>
Sent: Tuesday, April 23, 2024 1:03 PM
To: Accommodation Service Office <ACCOMMODATIONSERVICES@parliament.uk>
Subject: Proof

Dear Ula

Further to our previous correspondence regarding the use of HoC stationery, please could you have a look at the attached text that we wish to send to people in Leominster ahead of upcoming road closures.

Most grateful for your help and guidance.

Best wishes
Alex

Alex Snell

*Constituency Support Manager – Office of Sir Bill Wiggin MP
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Draft text for approval:

Dear Resident

I am writing to you ahead of the upcoming closure of Corn Square to vehicles, as work to improve streets and pavements in the town begins.

Work is due to begin on Tuesday 7th May once the May Fair has departed. This was originally scheduled for Christmas 2023; however I was contacted by many local residents and businesses who were concerned about disruption to the Victorian market and the Christmas trading period.

I met with the Chief Executive of Herefordshire Council and was pleased when the Council delayed the project to allow full access to Leominster town centre over Christmas.

This work is being paid for by the £1.3 million that Leominster received through the Government's funding for High Street Heritage Action Zones, designed to help local economic recovery.

I look forward to seeing the positive impact of the resurfacing which will make our town centre safer and more accessible for pedestrians and road users alike.

Thanks to the Prime Minister's decision to cancel HS2, you may be aware that the Government has also recently announced £106million for road resurfacing in Herefordshire. I am glad that the road improvements we will see in Leominster will soon be rolled out across Herefordshire's road network.

If you are aware of any roads that need repairing, please contact me via email – bill.wiggin.mp@parliament.uk – and I will be pleased to raise them with Herefordshire Council on your behalf.

If I can be of any further assistance, please do not hesitate to contact me via email or by calling 01568 612565.

Yours sincerely

Sir Bill Wiggin MP